

"A" Grade NAAC Accredited

Swami Dayanand College of Education

Run under Swami Dayanand Educational Society (R) Bhucho Mandi, Bathinda



Prospectus
2014-15

“ Shaping your
dreams
into reality ”



CONTENTS

● Vision & Mission.....	02
● Chairperson's Message.....	03
● Vice -Chairperson's Message.....	04
● Secretary's Message.....	05
● Director's Message.....	06
● Principal's Message.....	07
● About the Institution.....	08
● Courses Offered.....	10
● Infrastructural facilities at a Glance.....	10
● Library.....	12
● Other Facilities.....	17
● Code and Conduct of institute.....	19
● Admission Process.....	20

VISION

No program of action can succeed unless it has vision, will, facilities and other quality inputs to transcribe its objectives into reality. The vision of the institution is "To transform intelligence into wisdom to establish peace, prosperity and harmony in the society through the process of education".

MISSION

To impart quality education in the institution and producing the pupil teachers who can become useful contributors of the society.

To provide excellence in education, firmly grounded in and integrated with the sciences and the liberal arts.

We are committed to serve the society and ultimately the nation and continue to advance contemporary educational approaches to the student learning.

To stimulate the academic environment for promotion of quality in teaching learning.

To enable the pupil teachers to understand Indian values, preserve them and propagate to the next generation.

To mould students into rational thinkers, competent workers and socially aware citizen of the nation.

To enrich pupil teacher with the knowledge of current affairs, teach them to correlate their knowledge with present challenges of the global world.

To inculcate the feeling of dedication, devotion and determination among the pupil teachers towards their profession.

To produce skillful pupil teachers who can face the challenges of life and their profession.



Chairperson's Desk :

I feel elated by expressing my feelings while writing this communication. The joy can be compared to the feeling, when one has crossed a milestone in a grand journey. The joy is heightened when the journey is towards a vision. Swami Dayanand College of Education is on the way of success, our aim is to provide you with a distinctive combination of academic excellence and professional relevance, a combination designed to provide a solid foundation for a life-time of professional and personal development. We provide plethora of activities for judicious all round development of youthful energies, offering flexibility and wider choice of subjects, offering the exemplary infrastructure facilities for making cumbersome teaching learning process a great fun. A true epitome of value education, pain staking endeavor, our college since its dawn has mammoth strides, traversing all the obstacles with efficacy. As an edifice of true learning the college has proved its worth as a hallmark of excellence. The convergence of academics and a wide gamut of co-curricular activities has culminated in the holistic development of students manifested in their astounding university results and achievements in competitions held at various levels. I am sure that as a team we will be able to deliver excellence through our services for enlightening the students, society and Nation.

We at Swami Dayanand College of Education are committed to develop dynamism, strong human values, right attitude and good leadership qualities in our students. We would like to invite aspiring candidates to be a part of Swami Dayanand College of Education. "Wishing you an excellent education and career ahead"

-Parveen Goyal



Vice Chairman's Desk :

Dear Students and Parents,

In the wake of changing scientific, political, social and economical scenario in the modern world acquisition of mere bookish knowledge is not sufficient for the students, however we have to equip them with all the necessary latest knowledge and skill so that they can cope with new challenges and problems. In order to achieve this goal the institute is making use of all the resources and techniques.

The primary objective of the college is to impart qualitative education to the students. Efforts are being made to prepare paramount technicians and to meet the present and future needs of industry. Students apart from being prepared for the jobs are also trained for self-employment and above all a sense of discipline is inculcated in the students to make them responsible citizens.

Swami Dayanand College of Education aims for providing you with a distinctive combination of academic excellence and professional relevance, a combination designed to provide a foundation for professional and personality development.

I know that what matter most to you is overall quality of life and I assure you that will enjoy your years at the SDCE and so this prospectus offers you a snap shot of a community, which is professional, caring and exiting. SDCE believes in building futures for its students.

Hope we shall meet in Lehra Bega (Bhucho Mandi) Bathinda and look forward welcoming you at SDCE for this important stage of your education and life.

-Kirti Kumar Garg



Secretary's Desk :

Swami Dayanand College of Education provides itself with the ability to prepare well-equipped professionals who achieve success in unpredictable conditions that is also proven by the institute's consistently impressive track record. The vibrant learning atmosphere in this institute enables students to grow, learn and to add their knowledge by thinking creatively. Our success story is written by our students, who are now all over the globe.

Students of this institute have access to a standard of education and a quality of the life that is far beyond their expectations. Further, our placement mechanism receives much of our attention by ensuring that each and every student of Swami Dayanand College of Education enters the professional world in a professional environment that provide ample opportunities for their professional growth.

Our Aim is to develop sound, dedicate and disciplined professional, who are effective and good people with high value configurations. We believe our students should have the potential to be the changing agent in all the spheres.

"Wishing you all the best for your future life"

-Satish Kumar Mittal



Director's Desk :

Education is a vehicle for any country and that drives nation in the right direction. For betterment of society, there is always need of pioneering steps to be taken, and one of revolutionary step taken in the State of Punjab is establishment of "Swami Dayanand College of Education" by Swami Dayanand Educational Society® Bhucho Mandi, Bathinda. Swami Dayanand Educational Society® Bhucho Mandi, Bathinda was established in 2003 on the auspicious soil of Bhucho Mandi to cater the rising need of higher education and provide sound reformative education for all communities. Beside this the society has also actively carried out several humanitarian tasks like health camps, blood donation camps books distribution to poor students, tree plantation and community services, helping economically backward students etc. By the grace of almighty, the corporations of well wishers and the tireless efforts of its members this small sapling planted is growing in to a well nourished tree. Higher education must contribute to all-round development of students by providing them opportunities to learn, how to live and work together so that they can become ideal citizen. Inculcate discipline, loyalty and moral values among them and to equip them with technical knowledge, helping them to be self employed and well placed in different industries, are the few missions of this society. I am determined to provide standard education with all types of possible financial and other facilities in the campus.

I wish all the students, teaching, administrative and supporting faculty a fruitful academic year ahead.

-Saurabh Goyal



Principal's Desk :

Dear Students,

Swami Dayanand College of Education - an institution with quality education in quality ambience. Discerning the loud clamor of society for quality education and exposure to young hearts, institution has proved its worth as the hallmark of excellence in both academic and co-curricular activities that form the backbone of any esteemed educational institution. Incarnation of compassion among students, the institution has provided convivial environment to its jewels to thrive confidently and learn incessantly.

All our efforts are directed towards producing potential teachers, decision makers and policy makers at top levels. The institute has excellent infrastructure, well equipped resource centers and facilities which are among best in the region. The highly qualified faculty, dedicated ministerial and other staff have made this college true sanctuaries of good education to instruct students. The faculty is distinguished and administrative staff is dedicated and the pupil teachers are encouraged for working in collaborative teams and learn from peers.

Education is best asset of a nation and Swami Dayanand College of Education is an endeavor to produce a complete teacher not only by enabling them to get a degree but also to inculcate the ability to think creatively and to possess good communication skills. Joining our institution will expand your horizons; make a remarkable difference in your personality and enhance your career opportunities. We inculcate self confidence in our students to make them aware of their rightful place along with their moral duties towards society, so that they can make a meaningful contribution in shaping better India.

-Dr. Anjali Monga

About the Institution

"We are here by choice not by chance"



The ethics of our institution is expressed in few words written above and is self illuminating, the institution work on the visualization that "We may never have the opportunity to do great things in a great way, but we all have the chance to do small things in a great way". The changing scenario of education has enhanced the enormity and importance of the task of college to educate the students such that it gives direction and perspective to their thoughts. The onus of inculcating scruples in the dynamic world where ethics have slipped into oblivion owing to Globalization, Liberalization and Westernization rests with educational institutions. It is sobering responsibility of an educational institution to train, develop the knowledge, mind and character of the students.

To keep pace with latest changes in the education in the modern world Swami Dayanand Educational Society ® Bhucho Mandi (Bathinda) Punjab has started Swami Dayanand College of Education in the year 2005 with Bachelor of Education programme with annual intake of hundred seats and additional hundred seats has been introduced in the institution from Academic Session 2008-2009. The Swami Dayanand College of Education has also applied to competent authority to start diploma in elementary education/elementary teacher training (D.El.Ed./E.T.T) course with annual intake of 50 seats from the next academic session. From the very beginning Swami Dayanand College of Education has an idea and interest to create and believe in the philosophy of student-centered learning and teaching methodology, thereby emphasizing the importance of our unique formula for a successful learning i.e. teacher supervised learning and teacher-independent learning.

Swami Dayanand College of Education in the service of qualitative & technical education; stands fully prepared today to meet challenges of changing times. The college provides all possible avenues to the students for having rich learning experiences by providing them active learning environment. The wide array of infrastructure facilities in the college has enabled it to cultivate a passion in students for learning by developing their creativity and insight. Swami Dayanand College of Education is well equipped with dedicating educators, instructional and infrastructural facilities; that students need to make learning a happy and useful experience which help them to discover innate capabilities, set lifelong goals and proactively work towards their fulfillment. Swami Dayanand College of Education is located in pollution free lush green campus of more than three acres. Building is designed and developed with the objectives of providing aesthetic and learning atmosphere to the students, the library of the institute is enriched with more than 6000 Books and various Journals, Magazines and Periodicals. All the resource centers such as Psychology, Language, Health and Physical Education, Science, Work Experience, ICT & Computer etc are well equipped with modern technology, equipments, machinery and apparatus. The Seminar/Multipurpose and lecture halls provide luxurious atmosphere to the students that is perfect for effective learning. Since inception, institute has well qualified, sincere, dedicated and hard-working faculty members that are involved to impart value education and positive attitude among the students to make them better citizens of the Nation. Institute also provides other facilities like; Transport, Medical, Co-curricular, Sports, power back-up system, water harvesting system etc



Value based education is given major thrust of the institution to inculcate human, moral and spiritual values. Swami Dayanand College of Education organizes a series of cultural events & memorial lectures on various current issues that motivates the moral values in student's mind. The institution thrives on a unique blend of retaining traditional values and incorporating advancement as well as creating a consciousness about rights and duties towards the Nation. Swami Dayanand College of Education has grown and evolved into an institution of repute and standing among the premier institutions of the region. Swami Dayanand College of Education is the place for those students who shall be pioneer, for those who shall experiment with cutting edge of contemporary thought & creative expression, for those shall dare to give shape their aspiration & cherished dreams. Further the institution has also constituted its own academic advisory board and internal quality assurance cell to improve the academic, curricular and co-curricular environment of the institution. Moreover our institution has also developed a unique mechanism to contribute for the society i.e., Village Adoption Programme VAP to aware the villagers regarding the various issues of social and national concern.

Courses Offered :

Swami Dayanand College of Education offers Bachelor of Education programme which is approved by Govt. of Punjab, Recognized by NCTE, Jaipur/New Delhi, Affiliated with Punjabi University, Patiala. Bachelor of Education course is the main opening path for the students who have passed graduation/post graduation with at least 50.00% marks from any recognized University of India/Abroad. Our institution offers 200 seats in this programme as per the notification of Govt. of Punjab/Affiliating University/NCTE, Jaipur. Aspirant student can get admission directly in the institute by filling the online/offline application form as per the norms. The duration of the course is only one year and the course is best suited for the candidates desirous to become a competent teacher/educator at secondary level educational institutions.

Course	Eligibility	Duration
Bachelor of Education	Graduation/Post Graduation with 50.00 % Marks	01 Year

The reservation policy in the course shall be applicable as per the State/Central Govt./Affiliating University/UGC Norms.

Infrastructural facilities at a Glance:

The college has developed well equipped laboratories/library/seminar/lecture halls etc. in response to changing demands of different curricular areas and other teaching learning resources. The college has a clear cut policy for the enrichment and modernization of resource centre/laboratories.

Science Resource Centre :

Science and mathematics education at school level has to focus not only on development of understanding and skills but also on the development of scientific temper among learners. In order to achieve objectives and to develop the skills of observation, experimentation and inferring among prospective teachers, our college has well furnished science resource centre with sufficient apparatus, charts, models, teaching aids and related material.



Language Resource Centre:

Communication is a medium of expression. A language/communication skill resource centre helps the students to enrich their vocabulary, expression, speaking ability, pronunciation, self examination and the students are able to learn the language with enthusiasm and acquire fluency in spoken English/Hindi/ Punjabi etc. It is very recent innovation in the teaching of languages and the institution has well equipped language/communication skill resource centre with micro/head phones, LCD projectors, computer systems, CD ROMs which are used to build confidence in its students and to improve their communication skills.



Psychology Resource Centre :

Teacher should not only understand students but also be aware of their expectations, potentialities and inclinations. Teacher educator shall focus on practical work which shall enable the pupil teacher to understand real-life application of concepts. In order to meet these requirements psychology resource centre have sufficient psychological apparatus, tests, transparencies which are related to various aspect of human development and teaching learning process.



ICT & Computer Resource Centre :

Information and communication technology & computer resource centre deals with the usage of tools and techniques to enhance the effectiveness of teaching learning process. The objective of ICT & computer resource centre is developing competency among prospective teachers/students in use of off-line/on-line electronic resources. Our ICT resource centre has a network of computers with broad-band internet facility along with OHP/LCD/ Slide Projectors, TV, DVD Player, public address system for training & creating awareness among prospective teachers/ students about ICT and its use in teaching-learning.



Work Experience/Art and Craft Resource Centre:

We cannot longer afford to ignore the importance of components of learning in the curriculum and they should be taught both as a creative and aesthetic activity and work. Keeping in view of these objectives, we have well equipped work experience lab with adequate number of tools, equipments, raw material and exemplary works of art & craft.



Library :

The library and learning resource centre plays a crucial role in supporting teaching and learning activities. To inculcate the ability in the students to think distinctly and critically, it is incumbent upon all of us to instill reading habits in them. Reading not only helps to gather novel ideas but also develops effective basic study and writing skills. The knowledge resource centre reflects the teaching and learning commitment of the institute. To this cause college library has been enriched with a trove of books vital for flexibility of mind and Multi-dimensional thinking of students. Swami Dayanand College of Education has built up a very good collection of more than five thousand books and various journals, magazines, periodical and daily newspapers in Hindi/English and Punjabi. Further library is also enriched with latest addition of dictionaries, thesaurus, encyclopedias and manuals as per the advice and guidance given by the library advisory committee.

College add more Reference/Text books/Encyclopedias/Journals/Magazine/Periodicals as per the need of the institution and library is designed in such way to meet the future need to changing pattern of society by containing latest books on all subjects. Library also provides book bank facility. Books from the book bank shall be given free of cost to the needy and poor students as per the norms of institution.



General Rules of Library:

- Library is a place of learning and complete silence must be maintained in the library.
- Members are required to stand in a queue, while returning or getting the books issued.
- Maximum four books are issued to a student and ten books to a staff member however books will not be issued without library card.
- The books are issued for fourteen days & students have to return the books before due date, otherwise fine shall be charges as per rules.
- Reference books will not be issued in any case, however they can be studied in library during working hours.
- Re-issue of a book is permitted only once, thereafter the book has to be positively returned in the library.
- The librarian may recall any book at any time, if required.
- Readers are not permitted to bring their own books in the Library.
- Taking books, journals, magazines etc. out of library without authorization, marking or underlining, disfiguring or damaging library books/journals/ magazines/periodicals and news paper etc. may lead to fine as per norms.
- Member who loses the library card shall report to the librarian.
- The members have to keep their belongings at the property counter near the entrance and/or exit of library.
- Use of mobile phone is prohibited in the library premises.
- Violations of these rules or indiscipline behavior in the library will lead to cancellation of membership and disciplinary action.

Lecture Halls:

The Swami Dayanand College of Education has more than five spacious and well-ventilated lecture halls. All the halls are facilitated with modern amenities; healthy, comfortable and safe atmosphere has been inculcated, which is perfect to develop the learning skills in the students.



Games & Sports Activities:

Physical education has been considered as an essential part of human life from time immemorial. Health and Physical Education is not simply content comprising of desired change in knowledge, attitudes and practices, it is also processes that empower people and develop a capability of self health care. With these objectives our institution has established games and sports committee to control the health and physical resource center and provide the sufficient equipments, allied materials and accessories to promote healthy and competitive spirit that enable the students to face challenges in actual life solutions. The annual sports festival incorporating different sporting activities such as athletics, volleyball, football, Kho-Kho, Disc throw, Javelin, Short Put etc. whereas among indoor sporting activities chess and carom etc. competition are organized, which not only aims at physical fitness but also contributing towards the healthy allround personality development of students. Swami Dayanand College of Education believes that games & supports are very important from a holistic education purpose & provides lifelong pleasure, fulfillment, relaxation, physical fitness, self esteem and faster team spirit.





Literary, Cultural & Co-curricular Activities :

Cultural and co-curricular activities are indispensable parts of academic life; students are encouraged to take participate in co-curricular activities by the various committees such as group discussion, quiz, dramas, dance etc. as a regular part of college structural process for overall development of personality, that helps to inculcate a sense of fairness, discipline and enterprise among themselves. It also provides opportunity to the students to cultivate and demonstrate their talents in various sports, games and art forms. A healthy intermingling is brought by organizing various events such as oath taking ceremony, cultural festivals, fresher's party, get together, annual function, farewell parties, education and industrial tours etc. that plays a vital role towards personality development and the students also learn to forge lasting friendships that extend much beyond their students' life. Along with organizing the various activities the women cell raise the various issue related with the female staff members and students before the competent authority.

Discipline:

Discipline means obeying the rules and regulations and that is crucial in all walks of life, which ensure progress of an individual to inculcate the discipline among the students the discipline committee has been constituted by the institution having sufficient student representation. Any student, who violates the disciplinary code of the college, shall be brought to the disciplinary committee and may be punished according to the nature of violation. Further the ragging in the campus is strictly banned in any form as per the guidelines issued by the Hon'ble Supreme Court of India, the institution has also constituted anti ragging cell to observe such activity in the campus.

Morning Assembly:

An assembly is when students meet together to share aspects of life that are of worth. The college starts its morning with prayers. The morning assembly is conducted by the students in rotations according to house of the institution that follows short talks on various thoughts of life values and current issues/news of national and international importance and ended with "National Anthem".

Organization of Extension & Guest Lectures:

Series of regular memorial extension and guest lectures on current issues are organized for the professional growth of the students. Experts from various universities, colleges and various fields are invited to enlighten the innovative and research oriented knowledge.



Talent Search Programme & Celebration of Festivals:

The college assesses the knowledge expression skills of new entrants through talent search programme for unfolding the hidden talent of students, Further the institution also organizes the various other cultural activities in the form of Fresher/Farewell Party and Annual Function to give adequate platform to the students to encourage them. Festival gives us joy, happiness and enthusiasm. The college celebrates different occasions with great fervor, the students are clued-up about the importance of festivals and teachers motivate the students to participate in these festivals with great enthusiasm under the guidance of cultural committee. Every year college celebrates Lohri, Holi, Republic day, various days of national importance, Dipawali, Christmas and many more in the list.



Inter House/Intra College Competitions/Seminars:

The Students of college participate regularly in inter house activities and seminars. Further seminars on the various issues are also organized in the institution in collaboration with the various agencies bodies working in the society. Students are motivated to take part in inter college and inter/intra house activities & cultural activities by providing incentives in the form of prize, cash or certificate etc. Conveyance facility and refreshment are also taken care of during this time.

OTHER FACILITIES:

Alumni Association:

Swami Dayanand College of Education's Alumni association keeps you in touch with the friends and classmates and plays a key role in the development of relationship between them beyond the institution. The association is aimed to organize reunion of your class, and provide contact with the institute long after your course.

Educational and Entertainment Tours:

College tour programs are organized to different historical and charming nature places such as Amritsar, Shimla, Dalhousie and Mussorie, etc. that make the students to learn and apply some valuable life time lesson. In case of varied contingent consisting of both girls and boys, lady teacher must accompany contingent. These tours are organized as the part of the overall development of students.



Grievances Redressal Mechanism:

A committee is formed to look into teachers and student's grievances under the chairpersonship of the Chairman of the institution and speedy actions are taken for genuine grievances of the teachers and students.

Guidance and Counseling:

Taking into consideration the emotions, guidance and counseling is done to help them to cope with stress. We guide them about self awareness, goal setting, time management, coping with emotional stress and positive thinking etc.

NSS Activity:

The motto of NSS is "Not Me But You". This expresses the democratic living and upholds the need for self services. NSS unit of our college organize at least two camps in an academic year and actively involved in organizing various activities to develop their personality and to nurture social responsibility among youth.



Placement Cell:

The placement cell of the institution is dedicated to advising students on career options and providing the latest information on various employment vacancies in the govt. as well as in private sector. The placement cell in addition to individual counseling, will run seminars and group sessions covering career choices, interview skill, group sessions covering career choices, interview skills, group discussion skills preparing and drafting job application.

Suggestion/feed Back Mechanism:

Suggestions are invited from students regarding their problems they are facing in college campus with the help of suggestion boxes, which are installed in the campus at various places. Further the institution has also developed feed back performas to recognize the various necessary improvement and modification in the working, infrastructural facilities to provide the best academic environment.

Transport:

Swami Dayanand College of Education arranges bus passes for the students, besides it also has its own fleet of buses for local commute for those students who opt it the time of admission.

Medical/Resource Room:

A well equipped resource room with all facilities and first aid kit to cater for minor injuries and ailments. Dr. Prem Sharma; C/o Kalyan Hospital, Near Clock Tower, Bhucho Mandi (Bathinda) is the visiting medical officer of the institute. However in case of emergency student is referred to Govt. Community Health Centre, Bhucho Mandi, Bathinda PUNJAB.

Prize & Incentives:

To encourage hard work and appreciate students for their commendable performance in University examination, co-curricular and cultural activities, the college announces the cash prize, mementos and appreciation certificates to them.



Safe Drinking Water:

Pure drinking water is the need of students to keep them perfect and healthy. To provide pure drinking water to the students, the college has installed various reverse osmosis systems and mineral water dispensers for faculty as well as for students.

Cafeteria:

To cater the faculty and students, the institute has its own cafeteria where all eatables and soft drinks are available at an affordable price.

Power Back-up

In order to ensure smooth functioning two generator set of 05 and 25 KWA capacity is installed in the campus to provide the necessary power back up in the campus.

Code and Conduct of institute:

- Reach college well in time.
- Student should come in approved uniform in the college on prescribed days.
- Visitors are not allowed to meet the students during college hours.
- Use of mobile phones is strictly prohibited in the college campus.
- As per guidelines of Hon'ble Supreme Court of India ragging is strictly banned in the institution. Strict action shall be taken against anyone found indulged in ragging.
- Maintain regularity in academic and non-academic activities.
- Enter in any office and staff room with due permission.
- Maintain peace, order and harmony in the college.
- Don't waste electrical energy and water, as these are precious.
- Read the notice board daily to keep abreast of ongoing activities.
- Help others in need and try to become a socially responsible person in society.
- Leave must be applied for in advance to the concern authority.
- In case of illness leave must be submitted along with medical certificate.
- Attendance in concerned course is compulsory as prescribed by the concerned academic body.
- Student remaining continuously absent shall be treated as per the University norms.
- Smoking, chewing of tobacco, the use of other intoxicants and spitting are strictly prohibited inside the campus.

Admission Process:

It is necessary for the students to read carefully the relevant code and conduct of the college before taking admission in the institute. If parents/guardians/candidate fully agrees with code and conduct of the college, he/she can fill admission forms and can get admission as per the eligibility policy declared by the Govt. of Punjab/Punjabi University, Patiala/Competent authority. The aspirants can get admission in the institution through the centralized counseling conducted by the competent authority or applying directly in the institution as per inter-se-merit against the management quota/left over/vacant/unfilled seats. The members of the admission committee guides the candidate to opt the teaching subjects as per the existing educational/lacement scenario in the state.

Each candidate must fill up college admission form along with one attested copies of the following testimonials/certificates.

- i. Ten passport size colored photographs.
- ii. Copy of matriculation certificate showing the date of birth/birth certificate.
- iii. 10+2/senior secondary school examination.
- iv. Proof of passing the qualifying examination i.e. graduation and post-gradation (if-any) with the required percentage of marks.
- v. Character certificate duly attested from the principal of the institution/Gazetted officer.
- vi. Merit Rank Card (if any).
- vii. Certificate pertaining to reservation claim i.e., SC/BC/OBC, PH, FF, Ex.-Serviceman etc.
- viii. Migration Certificate, if candidate has passed lower examination from any University other than Punjabi University, Patiala.
- ix) Residence proof of candidate (Ration Card/Driving License/Voter ID/PAN Card etc.)

NOTE :

- a) No fee will be refunded in case a candidate discontinues his/her studies after last date of admission as declared by the competent authority, for whatsoever reasons.
- b) In case it is noticed, at any stage, that any fake certificate was submitted by candidate, his/her candidature shall stand cancelled and degree/marks sheet, if already issued shall be withdrawn and candidate will be liable to be prosecuted under law of land.







Swami Dayanand College of Education

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Rs. 500/-